

# REPORT OF EQUIPMENT LOST OR DESTROYED

Person Making Report:	Unit/Shift:	Date:
-----------------------	-------------	-------

**List of Lost/Destroyed Items:**  
 List each item and include the asset number and replacement cost.  
 Use the back of the form if necessary.

1)		
2)		
3)		
4)		
5)		

6) How and when was the item(s) lost or destroyed?

7) When was the item(s) discovered to be lost or destroyed?

8) Was the loss/destruction an act of negligence? If so, explain.

9) How was the item replaced?

10) Describe corrective actions taken:

**Report Reviewed by:**

<input type="checkbox"/> Company Officer:	Date:
<input type="checkbox"/> Equipment Officer:	Date:
<input type="checkbox"/> Fire Chief:	Date: